

# Deadlines & Events

## Scenario

### ABC Suites (Pty) Ltd

“Dates in Calendar are closer than they appear! Time is what keeps everything from happening at once. Keep a diary, and someday it'll keep you”. – Mae West

#### The Challenge:

At ABC Suites, the pace was picking up. With deadlines and events linked to Objectives, Actions, Assignments, Appraisals, Weekly Commitments, and more, teams were juggling multiple timelines across different modules. Everyone was doing their part—but there was no single place to see it all.

Managers wanted a clearer view of what was coming up, and staff needed a way to stay ahead without relying on memory or manual reminders. The challenge wasn't missed deadlines—it was missed visibility. Candy Wrapper, the CEO, saw an opportunity to bring structure and calm to the chaos by connecting the dots across the platform.

#### How ABC Suites uses epic

Epic's **Deadlines & Events** feature gave ABC Suites exactly what they needed: a live, interactive calendar that pulls together every time-sensitive item across the organisation.

With one click, staff can view all upcoming deadlines and events in daily, weekly, monthly, or annual formats—on desktop or mobile. Each item is colour-coded by category (e.g. audit, meeting, appraisal), and every entry is a clickable link that opens the source module directly, allowing users to edit, complete, or review without switching screens.



The result? A sense of control and clarity. Teams now feel “more on top of things,” and individuals are engaging with features they hadn't used before—simply because they can see them. The calendar has become a shared rhythm for planning, accountability, and execution.

***“From scattered dates to shared visibility—Epic’s Deadlines & Events feature gave ABC Suites the clarity to plan with confidence and deliver on time.”***